
Ethics Committee

29 March 2018

Name of Cabinet Member:

N/A- Ethics Committee

Director Approving Submission of the report:

Director of Finance and Corporate Services

Ward(s) affected:

Not applicable

Title:

Work Programme for the Ethics Committee 2018/19

Is this a key decision?

No

Executive Summary:

This report suggests areas of work for the Ethics Committee for the Municipal Year 2018/19. The Committee is asked to consider the draft work programme and make any suggestions for additional or alternative reports.

Recommendations:

The Ethics Committee is recommended to review the work programme attached as Appendix 1 and make any changes or amendments the Committee considers appropriate.

List of Appendices included:

Work POrogramme

Other useful background papers:

None

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title: Work Programme for the Ethics Committee 2018/19

1. Context (or background)

- 1.1 The Committee's Terms of Reference are set out in the Council's Constitution and include the consideration of matters which are relevant to the ethical governance of the Council, its members or employees. This report attaches a proposed programme of work for the Committee, designed to assist the Committee to meet its objectives set out in the Terms of Reference, and to ensure that the Council complies with its obligations under section 27 of the Localism Act 2011 to promote and maintain high standards of conduct amongst elected and co-opted members.
- 1.2 The Committee's draft work programme takes account of the need to promote standards and addresses this in a number of ways. It is a draft work programme and is flexible in terms of suggestions from members of the Ethics Committee as to additional or substitute areas which they would want to consider and receive reports on. However, certain items have been included which will help the Committee focus on its key aim to promote high standards of conduct for all members and employees of the Council.

2. Options considered and recommended proposal

- 2.1 First it is proposed that there should continue to be a standing item for each meeting, by way of a Monitoring Officer / Code of Conduct update, which will incorporate a review of complaints to date and an update on any national issues on the subject of elected member conduct which may be of interest. This is flexible and can cover additional areas which the Committee is particularly concerned about, as they arise.
- 2.2 Secondly it is suggested that the Ethics Committee continue to review declarations of Gifts and Hospitality by both officers and members at six monthly intervals. This will assist the Committee in reviewing how the two Codes of Conduct are working a day to day basis.
- 2.3 Thirdly, items have been included to ensure an annual review of the position of the parish councils, an annual review of the Register of Disclosable Pecuniary Interests and a review of any Annual Report from the Committee on Standards in Public Life.
- 2.4 Fourthly, further to paragraph 1.2.7 of the Code of Conduct Report an update will be provided at the next meeting if available.
- 2.5 Fifthly a Review of Code of Good Practice on Planning Matters will also be provided if available to assist the Committee in matters of planning.
- 2.6 Finally, it is recommended that the Committee produces its second annual report on its activities during the previous municipal year. It is recommended that the annual report is considered by the Committee at its first meeting of the year with a view to it being considered at the first available Council meeting. The report helps to highlight the work of the Committee and ensure that ethical standards have a high profile within the Council.
- 2.7 The Committee is asked to consider the work programme and agree its contents together with any other recommendations.

3. Results of consultation undertaken

None

4. Timetable for implementing this decision

4.1 Not applicable

5. Comments from Director of Finance and Corporate Services

5.1 Financial implications

There are no specific financial implications arising from the recommendations within this report.

5.2 Legal implications

There are no specific legal implications arising from this report, as there is no statutory obligation on the Committee to adopt a work programme. However, the Council must comply with its obligations under section 27 of the Localism Act 2011 and the continuation of a clear programme of work would assist in compliance for the Council as a whole, in its duty to promote high standards of ethical conduct.

6. Other implications

None

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

Not applicable.

6.2 How is risk being managed?

There is no direct risk to the organisation as a result of the contents of this report.

6.3 What is the impact on the organisation?

If implemented, the work programme will facilitate the promotion of high standards amongst elected members in accordance with the Localism Act.

6.4 Equalities / EIA

There are no public sector equality duties which are of relevance at this stage.

6.5 Implications for (or impact on) the environment

None

6.6 Implications for partner organisations?

None at this stage

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Cllr Walsh	Chair: Ethics Committee		19/03/18	19/03/18

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Appendix 1

Work Programme for the Municipal year 2018/2019

Meeting no. and date	Topics	Lead officer
2018/19		
1. July 2018		
	Monitoring Officer/Code of Conduct/ Members Complaints Update.	Julie Newman
	Annual Report of the Committee	Julie Newman
	Annual review of Register of DPIs.	Adrian West
	Committee on Standards in Public Life Review of Local Government Standards Update	Julie Newman
	Code on Good Practice on Planning Matters Update	Julie Newman
	Draft Monitoring Officer Protocol	Julie Newman
	Work Programme 2018/19	Julie Newman
2. September 2018		
	Monitoring Officer/Code of Conduct/ Members Complaints Update.	Julie Newman
	Officers Gifts and Hospitality -Inspection of Registers for first 6 months of 2018.	Julie Newman
	Members Gifts and Hospitality -Inspection of Registers for first 6 months of 2018.	Julie Newman
	Work Programme 2018/19	Julie Newman
3. December 2018		
	Monitoring Officer/Code of Conduct/ Members Complaints Update.	Julie Newman
	Standards in Public Life- update from national body usually published in August each year.	Julie Newman
	Annual review of Parish Councils ethical standards regime.	Julie Newman
	Work Programme 2018/19	Julie Newman
4. March 2019		
	Monitoring Officer/Code of Conduct/ Members Complaints Update.	Julie Newman
	Officers Gifts and Hospitality -Inspection of Registers for last 6 months of 2018.	Julie Newman

	Members Gifts and Hospitality -Inspection of Registers for last 6 months of 2018.	Julie Newman
	Work Programme 2018/19	Julie Newman